No:

 Date:

Consulate of Italy in Tehran,

Visa department,

Dear Sir/Madam,

With reference to the attached application, we hereby request for a …***X***… month(s) visa to Italy for "Mr. ***Complete Name & Surname of the applicant*** ", to visit …***Italian Company Name or Fair Name***… for …***Describe what he want to do in Italy.***

***Passport No: ……..***

Your kind cooperation is highly appreciated.

Regards,

***Do Sign & Seal here***